

**Report of: The West North West Area Leader**

**Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey**

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**Date: 15 June 2016**

**For decision**

## **Finance Update Report**

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### **Purpose of report**

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2016/17 and the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.
2. The report provides an update on the Youth Activity Fund

### **Main issues**

3. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
4. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
5. In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding. This fund is to commission sports and cultural activity for young people

age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

6. The Community Committee also received an allocation of capital funding in 2016/17. Since the March 2016 meeting, the Outer West Community Committee has allocated these funds to 1 projects.

#### Wellbeing Revenue Budget Statement 2016/17

7. The Outer West Community Committee received an allocation of **£113,310** for the 2016/17 financial year. Taking into account project underspends and carry forward figures from 2015/16, the total fund available for new projects in 2016/17 was **£149,482.55**. This funding has now been committed to **26** projects for 2016/17.
8. Taking into account underspends and the balance following the commissioning round there is **£2,195** still available for allocation for Wellbeing Revenue in the 2016/17 budget.

#### Small Grants & Skips

9. **Table 1** below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. **Table 2** outlines those skips that have been approved since the last meeting.

**Table 1: Small Grants Received and / or Approved**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Crime Reduction Improvements - Alley Gating /Fencing Project	LCC Safer Leeds	£440.00	£440.00
PHAB Youth Groups	Prince Philip Centre PHAB Leeds	£257.42	£257.42

**Table 2: Skip Approvals (01/04/16 – 01/06/16)**

Project Name	Organisation /Department	Amount Requested	Amount Approved
Skip for Crimble's allotments	Crimble's allotments	£140	£140

10. Taking these into account, there is **£7,162.58** still available for allocation for Small Grants and for Skip Hire in the 2016/17 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

#### 2016/17 Wellbeing Capital Projects For Consideration

11. Since the March 2016 meeting, the Outer West Community Committee has allocated funds to 1 projects. At the last update received from the Council's Finance Department on 5 May 2016, there was **£24,928** in capital monies available for allocation in 2016/17.

#### 2016/17 Youth Activities Fund

12. In 2016/17, the Outer West Community Committee received a sum of **£41,670.00** Youth Activity Fund. This fund is to commission sports and cultural activity for young people

age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

13. The Youth Activities Fund Commissioning round received 8 applications totalling £46,458.40. A General Purposes Sub Group was held on 18 May where members reviewed the applications and suggested the following applications listed in **Table 3** be put forward for consideration by the Committee.

Table 3: Youth Activity Fund – Projects Considerations

<b>Project Name</b>	<b>Organisation /Department</b>	<b>Amount Requested</b>	<b>Amount Recommended</b>
Mini Breeze	Breeze Team	£11,475	£11,475 - Approved
Love Pudsey Youth Café (for 24 months)	Love Pudsey	£8,320	£2,080 Recommendation to approve for a 6 month trial
Pop-Up Activity Camps	LCC Sport & Active Lifestyles	£5,670	£5,000 - Approved
Yarn Bomb Summer School at Sunny Bank	Stitch Up CIC	£3,000	Recommendation to approve
Breeze Friday Night Project	Breeze Team	£8,418.40	£8,418.40 - Approved
AIM Higher Youth Club	AIM Education	£3,140	Recommendation to approve
Champions Rugby Fun Days	West Leeds Rugby Union Football Club	£465	Recommendation to approve

14. Members at the General Purpose's Sub Group also suggested that £6,000 be approved as a pot of funding to be commissioned for activities in the Farnley & Wortley ward.
15. Should the above projects be approved as suggested by the General Purposes Sub Group, this will leave **£2,091.60** Youth Activity Fund available for allocation in 2016/17

Minimum conditions for taking delegated decisions

16. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets. Concurrently with the Committee, designated officers have delegated authority from the Assistant Chief Executive (Citizens and Communities) to take such decisions.
17. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
  - consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

- details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
18. From the commencement of this municipal year, the Constitution allows for the delegated decision process and associated minimum conditions to also include urgent decisions required around the use of Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.
  19. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

## **Corporate considerations**

### **a. Consultation and Engagement**

20. The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

### **b. Equality and Diversity / Cohesion and Integration**

21. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **c. Council policies and City Priorities**

22. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  - Vision for Leeds
  - Leeds Strategic Plan
  - Health and Wellbeing City Priorities Plan
  - Children and Young People's Plan
  - Safer and Stronger Communities Plan
  - Regeneration City Priority Plan

### **d. Resources and value for money**

23. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **e. Legal Implications, Access to Information and Call In**

24. There are no legal implications or access to information issues. This report is not subject to call in.

### **f. Risk Management**

25. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

26. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

## **Recommendations**

27. The Committee is asked to:

- Note the current budget position for the revenue Wellbeing Fund for 2016/17
- Note the small grants and skips that have been approved since the last meeting at **Table 1 and 2**
- Note the current budget position for the Capital Wellbeing Fund and consider any applications received for 2016/17.
- Note the current budget position for the Youth Activities Fund and consider any applications received for 2016/17 at **Table 3** and item point **12**.
- Review the minimum conditions for taking delegated decisions outside of Community Committees as set out in paragraphs 14, 15, 16 and 17 of this report. Consider whether any amendments are required and approve such conditions for operation in 2016/2017. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee.

## **Background information**

- **None**